

# CITY MUNICIPAL COUNCIL HAVERI

## Right To Information Act

1	Particulars of organization functions and duties of Public Authority	<p>The Municipal Council of ...<b>Haveri</b>.....consists of .....27.....Councilors elected from the Wards,---- Councilors nominated by Govt. and the jurisdictional MP/MLA as Members. The head of the Council is the President elected from among the Councilors of the Wards. There is also a Vice-President elected from among the Councilors to exercise such powers delegated to him by the President. The Commissioner appointed by the Govt. is the executive head of the Council. The Municipality has Engineer/Engineers/Health Inspectors/Manager/FDA/SDA/Bill Collectors and Pourakarmikas.</p> <p>The Council has obligatory functions such as maintenance of roads, markets, public toilets, drainage, supply of drinking water, cleaning of streets, removal of garbage, regulation of buildings, slaughter houses, public hygiene, prevention of contagious diseases, registration of births and deaths, street lighting, etc., and discretionary functions like maintenance of parks, gardens, libraries, hospitals, providing entertainment in public places, slum up gradations, promotion of cultural, educational and aesthetic aspects urban forestry maintenance of destitute homes and implementation of urban poverty alleviation programme sponsored by Govt. etc.,</p>
2	Powers and duties of the Officers	<p>(i) The Commissioner as the executive head shall exercise such powers as may be delegated to him by the Municipal Council under the provisions of the Karnataka Municipalities Act.</p> <p>(ii) He shall have the powers to grant, give or issue under his signature all licenses and permission, extracts of the public documents/certificates which may be granted under the provisions of the Municipal Act.</p> <p>(iii) He is also empowered to withhold or suspend or withdraw such licenses if found to be against the interest of public or the Municipality.</p> <p>(iv) He has powers to operate municipal funds, to receive,</p>

		<p>recover and credit to the municipal fund, all fees, taxes collected by the Municipality and to make payment towards execution of works and procurements, disbursement of salaries to the staff and the honorarium/Meeting fees etc., to the Members of the Council.</p> <ul style="list-style-type: none"> <li>(v) He can invite tenders through public notice for execution of works or procurements of materials required by the municipal council.</li> <li>(vi) He can enter into a contract on behalf of the council.</li> <li>(vii) He also has the powers to transfer rights of the properties in favour of the transferees in the municipal registers.</li> <li>(viii) He has powers to enter and inspect buildings and to remove unauthorized constructions, encroachments, advertisements, prevent nuisance, hazardous activities etc.,</li> <li>(ix) He has powers to sanction leave, advances to the staff and to oversee their work as controlling officer.</li> <li>(x) The Assistant Executive Engineers of the Municipality has powers to sanction an estimate up to Rs.10 lakhs.</li> <li>(xi) The Assistant Engineer has powers to sanction an estimate up to Rs.20,000/-</li> <li>(xii) The Junior Engineer has powers to sanction an estimate up to Rs.10,000/-</li> <li>(xiii) All other staff of the Municipal Council do not have individual powers but assist the Commissioner/Chief Off to carry out his duties and functions.</li> </ul>
3	<p>The procedure Followed In the Decision making process, including channel supervision and accountability:</p>	<p>The proposals received by the Municipal Council in the matters of execution / repairs of infrastructure works are processed and examine by the Commissioner in terms of the provisions of the Karnataka Municipalities Act / the instructions of the Govt. and placed before the Council for approval. The council ordinarily meets once in a month. In urgent matters it can meet frequently. The Commissioner is required to prepare the agenda for the meeting of the Council in consultation with the President and send to all the members at least 7 days in advance. After approval of the proposal by the Council the Commissioner can implement the decision if such decisions are within the powers of the Council in such reasonable time as may be required. If the decisions required the approval of higher field officers or the Govt.</p>

		the Commissioner will accordingly seek the approval. The Deputy Commissioner and the Director of Municipal Administration are vested with the supervisory powers and these officers can suspend / set aside the decisions if found to be contrary to the provisions of the Karnataka Municipalities Act. The Council and the Commissioner are accountable for all happenings in the municipality.
4	The Norms set for the discharge of functions of the Municipality	The Municipal Council functions within the norms stipulated in the Karnataka Municipalities Act and the Rules framed there under.
5	Rule, regulations, instruction manuals and records held by the Municipal Council or under its control or used by its employees for discharging its function	<ul style="list-style-type: none"> <li>i) The Karnataka Municipal Taxation Rules 1966,</li> <li>ii) Karnataka Municipalities (Election of Councilors) Rules,</li> <li>iii) The Karnataka Municipalities (President and Vice president) Elections Rules.</li> <li>iv) The Karnataka Municipalities (Powers and Expenditure) Rules, 1986</li> <li>v) The Karnataka Municipalities (Accounts) Rules</li> <li>vi) The Karnataka Municipalities (Limitations on the powers of Contract) Rules, 1966</li> <li>vii) The Karnataka Municipalities (Preparation of Plans and Estimates and Execution of Municipal Works) Rules, 1966.</li> <li>viii) The Karnataka Municipalities (Guidance of Officers, Grant of Copies and Miscellaneous Provisions) Rules, 1966.</li> <li>ix) The Karnataka Municipalities (Procedure and Conduct of Business) Rules 1977.</li> <li>x) The Karnataka Municipalities (Recruitment of Officers and Employees) Rules, 2004</li> <li>xi) The Karnataka Municipalities (Conditions of Service) Rules 1987</li> <li>xii) The Karnataka Municipalities Accounts Rules 1965.</li> <li>xiii) Bye-laws to regulate buildings.</li> <li>xiv) Circular Instructions issued by the Govt. from time to time with regard to implementation of Govt. sponsored programmes.</li> <li>xv) The Map/ Notifications with regard to Constitution of the Municipality and the Council.</li> </ul>

		<p>xvi) The details such as extent, type of use and name of the owners of all the properties situated within the limits of the <b>Municipalities</b>.</p> <p>xvii) Records of Births and Deaths of persons within the Municipalities.</p> <p>xviii) Basic data such as No. of streets length of roads, No. of properties, play grounds, schools, hospitals, post offices, banks, public offices etc.,</p>
6	A statement of the categories of documents that are held by the Municipality or under its control	<p>a) Municipal Assessment Register containing the property details and assessment</p> <p>b) Cash Book Register indicating all receipts and expenditure</p> <p>c) Copies of the sanctioned plan of buildings</p> <p>d) Birth and Death Registers.</p> <p>e) Register of the proceedings of the Municipal Council</p> <p>f) Register containing Assets of the Municipality</p> <p>g) Project Reports and Maps of the roads, drainage, water supply and other infrastructure facility built by the Municipality.</p>
7	The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of policy of the Municipality or implementation thereof;	The programmes and policies of the municipality are formulated by members of the municipality who are non other than public representatives. The Municipality in certain occasions does consult the members of the public / local welfare association/ NGOs wherever necessary
8	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise and as to whether meetings of those boards, councils, committees and other bodies are open to the	A Standing Committee consisting of ...11... No. of Councilors to deal with the matters of taxation, finance, public health, education, social justice, town planning and accounts is constituted on ...4/6/2004..... The minutes of the meetings of this committee are open to public except those exempted under the provisions of the Right to Information Act, 2005

	public or the minutes of such meetings are accessible for public;		
9	A directory of its officers and employees	Name	Designation
		P.S.Annigeri	Commissioner
		G.H.Ayi	A.E.E
		Indira Bai	Manager
		H.K.Kallappa	A.E
		S.G.Kambali	J.E
		M.S.Shankarmurthy	J.E
		Chandrakant.V.Gudnavar	A.E
		Laxmi.P.S	J.E
		Nagaraj.B.Billal	Accountant
		D.P.Rangolli	Revenue Officer
		B.C.Bellary	Sr.H.R
		B.C.Bogali	Sr.H.R
		G.K.Joshi	F.D.A
		Gafar Khan	F.D.A
		V.S.Mathad	F.D.A
		V.M.Hanigodimath	S.D.A
		I.S.Paled	S.D.A
		H.M.Manik	S.D.A
		F.G.Gangammanavar	S.D.A
		H.Parashuram	S.D.A
		S.P.Kamdode	S.D.A
		J.N.Dasappanavar	S.D.A
		M.B.Kambli	S.D.A
		M.H.Sunkapur	C.A.O
		B.K.Talvar	Attender
		N.B.Ambiger	Attender
		J.V.Salunke	Attender
		S.S.Lakkundi	Attender
		R.C.Madar	Attender
		M.S.Upadya	Attender
		H.N.Vibhuti	Billcollector
		S.R.Pujar	Billcollector
		R.L.Pujar	Billcollector
		R.R.Gadi	Billcollector
			08375-232444

V.B.Barki	Billcollector	08375-232444
V.R.Narayani	Billcollector	08375-232444
G.U.Mathad	Electrician	08375-232444
B.R.Sunagar	W/S Helper	08375-232444
Y.M.Tigalannanavar	W/S Helper	08375-232444
M.B.Hombaradi	W/S Helper	08375-232444
G.T.Maregar	W/S Helper	08375-232444
B.H.Mokashi	W/S Helper	08375-232444
P.H.Chueri	W/S Helper	08375-232444
S.G.Lamani	W/S Helper	08375-232444
A.P.Machagar	Snt Mukhadam	08375-232444
M.B.Angadi	Snt Mukhadam	08375-232444
S.C.Jalli	Snt Mukhadam	08375-232444
S.N.Malagi	Snt Mukhadam	08375-232444
C.S.Bidari	Snt Mukhadam	08375-232444
C.S.Havanagi	Driver	08375-232444
B.G.Dandemmanavar	Attender	08375-232444
M.H.Marennanavar	Pourakarmika	08375-232444
B.M.Gaddi	Pourakarmika	08375-232444
K.B.Mariyannanavr	Pourakarmika	08375-232444
K.N.Mantri	Pourakarmika	08375-232444
D.N.Kodabal	Pourakarmika	08375-232444
S.R.Timmapura	Pourakarmika	08375-232444
D.G.Yattinahalli	Pourakarmika	08375-232444
S.S.Mudimalannanavar	Pourakarmika	08375-232444
M.F.Obannanavar	Pourakarmika	08375-232444
Y.F.Purad	Pourakarmika	08375-232444
P.D.Bavimani	Pourakarmika	08375-232444
K.O.Nagalaguddamma	Pourakarmika	08375-232444
B.N.Tippannanavar	Pourakarmika	08375-232444
S.N.Malagi	Pourakarmika	08375-232444
Hanumantappa Harijan	Pourakarmika	08375-232444
Hanumatappa Galeppanavar	Pourakarmika	08375-232444
Mallavva Devagiri	Pourakarmika	08375-232444
D.D.Guttannanavar	Pourakarmika	08375-232444
H.D.Kivadar	Pourakarmika	08375-232444
D.N.Purad	Pourakarmika	08375-232444
S.Y.Doddamani	Pourakarmika	08375-232444
R.C.Herakal	Pourakarmika	08375-232444

S.D.Gaddi	Pourakarmika	08375-232444
Durgavva Kattimani	Pourakarmika	08375-232444
S.M.Tirukappanavr	Pourakarmika	08375-232444
N.N.Devasur	Pourakarmika	08375-232444
B.M.Tirukappanavr	Pourakarmika	08375-232444
Yallavva Yattinahalli	Pourakarmika	08375-232444
Channavva Kolure	Pourakarmika	08375-232444
Parvatavva Antravalli	Pourakarmika	08375-232444
Uchangavva Kattimani	Pourakarmika	08375-232444
Puttappa Galeppanavar	Pourakarmika	08375-232444
S.M.Tirakappanavar	Pourakarmika	08375-232444
Gowravva Kabbure	Pourakarmika	08375-232444
P.B.Doddamani	Pourakarmika	08375-232444
<b>Daily Wages</b>		
<b>Sanitory section</b>		
Hanumantappa Desure	Pourakarmika	08375-232444
<b>PWD Section</b>		
Ulevappa Timmapur	D Group Employe	08375-232444
Huchappa Galeppanavr	D Group Employe	08375-232444
Ningappa Malagi	D Group Employe	08375-232444
Mahadevappa Tirakappanavr	D Group Employe	08375-232444
Goneppa Nagappanavar	D Group Employe	08375-232444
Rafiq sab Halli	D Group Employe	08375-232444
Duragappa Bhardi	D Group Employe	08375-232444
N.L.Joshi	D Group Employe	08375-232444
<b>Water Supply Section</b>		
Chandrappa Siddannanavr	D Group Employe	08375-232444
<b>Contract Employes</b>		
S.Prakash	Sr.Programmer	08375-232444

10	The monthly remuneration received by the officers and employees of the Municipality, including the system of compensation as provided in its regulations; Municipality, including the system of compensation as provided in its regulations;	The remuneration of the officers and officials is furnished below :-		
		Nmae	Amount	
		P.S.Annigeri	15136	
		G.H.Ayi	19008	
		Indira Bai	12728	
		H.K.Kallappa	20450	
		S.G.Kambali	9047	
		M.S.Shankarmurthy	10182	
		Chandrakant.V.Gudnavar	10585	
		Laxmi.P.S	8077	
		Nagaraj.B.Billal	7220	
		D.P.Rangolli	13401	
		B.C.Bellary	13139	
		B.C.Bogali	7355	
		G.K.Joshi	9837	
		Gafar Khan	11906	
		V.S.Mathad	8277	
		V.M.Hanigodimath	12962	
		I.S.Paled	11113	
		H.M.Manik	9618	
		F.G.Gangammanavar	6978	
		H.Parashuram	6274	
		S.P.Kamdode	5965	
		J.N.Dasappanavar	10322	
		M.B.Kambli	5305	
		M.H.Sunkapur	6801	
		B.K.Talvar	7978	
		N.B.Ambiger	6570	
		J.V.Salunke	6085	
		S.S.Lakkundi	4810	
		R.C.Madar	5425	
		M.S.Upadya	7978	
		H.N.Vibhuti	6802	
		S.R.Pujar	5570	
		R.L.Pujar	7782	
		R.R.Gadi	5833	

V.B.Barki	8957
V.R.Narayani	5437
G.U.Mathad	8957
B.R.Sunagar	7978
Y.M.Tigalannanavar	5690
M.B.Hombaradi	5425
G.T.Manegar	5557
B.H.Mokashi	7334
P.H.Churi	5293
S.G.Lamani	4545
A.P.Machagar	5425
M.B.Angadi	6922
S.C.Jalli	5029
S.N.Malagi	6218
C.S.Bidari	5425
C.S.Havanagi	9038
B.G.Dandemmanavar	6746
M.H.Marennanavar	7802
B.M.Gaddi	7450
K.B.Mariyannanavr	4545
K.N.Mantri	6570
D.N.Kodabal	6394
S.R.Timmapura	5690
D.G.Yattinahalli	5767
S.S.Mudimalannanavar	5821
M.F.Obannanavar	5821
Y.F.Purad	5638
P.D.Bavimani	5638
K.O.Nagalaguddamma	5690
B.N.Tippannanavar	4870
S.N.Malagi	5953
Hanumantappa Harijan	4399
Hanumatappa Galeppanavar	4897
Mallavva Devagiri	5425
D.D.Guttannanavar	5425
H.D.Kivadar	5293
D.N.Purad	5425
S.Y.Doddamani	4545
R.C.Herakal	5425



11	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;	<table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 60%;">Budget (<u>Planwise</u>)</th> <th style="text-align: right; width: 20%;">Proposed Expdr</th> <th style="text-align: right; width: 20%;">Disbursement</th> </tr> </thead> <tbody> <tr> <td>A) Genral Adm &amp; Collection Charges</td> <td style="text-align: right;">39,41,000/-</td> <td></td> </tr> <tr> <td>B)Public safety</td> <td style="text-align: right;">8,15,000/-</td> <td></td> </tr> <tr> <td>C)Public health &amp; facilities</td> <td style="text-align: right;">1,16,23,000/-</td> <td></td> </tr> <tr> <td>D) -----</td> <td style="text-align: right;">-----</td> <td></td> </tr> <tr> <td>E) Public works From CMC</td> <td style="text-align: right;">63,63,000/-</td> <td></td> </tr> <tr> <td>F)Public Education</td> <td style="text-align: right;">1,10,000/-</td> <td></td> </tr> <tr> <td>G)Contribution &amp; Help</td> <td style="text-align: right;">90,000/-</td> <td></td> </tr> <tr> <td>H) others</td> <td style="text-align: right;">1,67,000/-</td> <td></td> </tr> <tr> <td>I)Suspense Account</td> <td style="text-align: right;">26,33,000/-</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">18% Amount Reserve</td> <td style="text-align: right;">4,14,522/</td> <td></td> </tr> <tr> <td></td> <td style="text-align: right; border-top: 1px dashed black;">-----</td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;"><b>2,37,56,522/-</b></td> <td></td> </tr> <tr> <td></td> <td style="text-align: right; border-top: 1px dashed black;">-----</td> <td></td> </tr> </tbody> </table>	Budget ( <u>Planwise</u> )	Proposed Expdr	Disbursement	A) Genral Adm & Collection Charges	39,41,000/-		B)Public safety	8,15,000/-		C)Public health & facilities	1,16,23,000/-		D) -----	-----		E) Public works From CMC	63,63,000/-		F)Public Education	1,10,000/-		G)Contribution & Help	90,000/-		H) others	1,67,000/-		I)Suspense Account	26,33,000/-		18% Amount Reserve	4,14,522/			-----			<b>2,37,56,522/-</b>			-----	
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14	Details in respect of the information, available to or held by it, reduced in electronic form;	<p>Reduced information in an electronic form is available in the following areas:-</p> <p>i) Personal Information System</p>																																										

		ii) Municipal Information System  iii)								
15	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;	The Municipality has the following facilities to help the citizens for obtaining information.  i) Nil ii) Nil iii) Nil								
16	The names, designations and other particulars of the Public Information Officers;	<table border="0"> <thead> <tr> <th>Name and Desgn Of the PRO/APRO &amp; Appellate Authority</th> <th>Telephone No.</th> </tr> </thead> <tbody> <tr> <td>i) Indira Bai Office Manager PRO</td> <td>08375-2324444</td> </tr> <tr> <td>ii)G.K.Joshi APRO F.D.A</td> <td>08375-2324444</td> </tr> <tr> <td>iii)G.H.Ayi Appellate Authority A.E.E</td> <td>08375-2324444</td> </tr> </tbody> </table>	Name and Desgn Of the PRO/APRO & Appellate Authority	Telephone No.	i) Indira Bai Office Manager PRO	08375-2324444	ii)G.K.Joshi APRO F.D.A	08375-2324444	iii)G.H.Ayi Appellate Authority A.E.E	08375-2324444
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17	Such other information as may be prescribed	Nil								

Commissioner  
CMC,Haveri







