

# CITY MUNICIPAL COUNCIL, HAVERI

No:CMC:HVR:EST:CR:01:2009-10

Dated: 29 -06-2010

## NOTIFICATION

Publication of Information u/s 4(b) and Designation of ARO/PRO and  
Appealing Authorities u/s 5(1), 5(2) of the Right to Information Act-2005

1.	Particulars of organization, functions and duties of Public Authority	<p>The City Municipality Council of Haveri consists of <b>31</b> Councillors elected from the Wards, <b>5</b> Councillors nominated by Govt. and the jurisdictional MP/MLA/MLC as Members. The head of the Council is the President elected from among the Councillors of the Wards. There is also a Vice-President elected from among the Councillors to exercise such powers delegated to him by the President. The Commissioner/Chief Officer appointed by the Govt. is the executive head of the Council. The Municipality has Engineer/Engineers/Health Inspectors/Manager/FDA/SDA/Bill Collectors and Pourakarmikas.</p> <p>The Council has obligatory functions such as maintenance of roads, markets, public toilets, drainage, supply of drinking water, cleaning of streets, removal of garbage, regulation of buildings, slaughter houses, public hygiene, prevention of contagious diseases, registration of births and deaths, streetlighting, etc., and discretionary functions like maintenance of parks, gardens, libraries providing entertainment in public places, slum upgradations, promotion of cultural, educational and aesthetic aspects urban forestry maintenance of destitute homes and implementation of urban poverty alleviation programme sponsored by Govt. etc.,</p>
2.	Powers and duties of the Officers	<p>(i) The Commissioner/Chief Officer as the executive head shall exercise such powers as may be delegated to him by the Municipal Council under the provisions of the Karnataka Municipalities Act.</p> <p>(ii) The Commissioner/Chief Officer as the executive head shall exercise such powers as may be delegated to him by the Municipal Council under the provisions of the Karnataka Municipalities Act.</p>

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		<ul style="list-style-type: none"> <li>(iii) He shall have the powers to grant, give or issue under his signature all licences and permission, extracts of the public documents/certificates which may be granted under the provisions of the Municipal Act.</li> <li>(iv) He is also empowered to withhold or suspend or withdraw such licences if found to be against the interest of public or the Municipality.</li> <li>(v) He has powers to operate municipal funds, to receive, recover and credit to the municipal fund, all fees, taxes collected by the Municipality and to make payment towards execution of works and procurements, disbursement of salaries to the staff and the honorarium/Meeting fees etc., to the Members of the Council.</li> <li>(vi) He can invite tenders through public notice for execution of works or procurements of materials required by the municipal council.</li> <li>(vii) He can entered into a contract on behalf of the council.</li> <li>(viii) He also has the powers to transfer rights of the properties in favour of the transferees in the municipal registers.</li> <li>(ix) He has powers to enter and inspect buildings and to remove unauthorized constructions, encroachments, advertisements, prevent nuisance, hazardous activities etc.,</li> <li>(x) He has powers to sanction leave, advances to the staff and to oversee their work as controlling officer.</li> <li>(xi) The Assistant Executive Engineers of the Municipality has powers to sanction an estimate up to Rs.10 lakhs.</li> </ul>
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		<p>(xii) The Assistant Engineer has powers to sanction an estimate up to Rs.20,000/-</p> <p>(xiii) The Junior Engineer has powers to sanction an estimate up to Rs.10,000/-</p> <p>(xiv) All other staff of the Municipal Council do not have individual powers but assist the Commissioner/Chief Officer to carry out his duties and functions.</p>
3.	The procedure followed in the Decision making process, including channels of supervision and accountability:	The proposals received by the Municipal Council in the matters of execution / repairs of infrastructure works are processed and examine by the Commissioner/ Chief Officer in terms of the provisions of the Karnataka Municipalities Act / the instructions of the Govt. and placed before the Council for approval. The council ordinarily meets once in a month. In urgent matters it can meet frequently. The Commissioner/Chief Officer is required to prepare the agenda for the meeting of the Council in consultation with the President and send to all the members atleast 7 days in advance. After approval of the proposal by the Council the Commissioner / Chief Officer can implement the decision if such decisions are within the powers of the Council in such reasonable time as may be required. If the decisions required the approval of higher field officers or the Govt. the Commissioner/ Chief Officer will accordingly seek the approval. The Deputy Commissioner and the Director of Municipal Administration are vested with the supervisory powers and these officers can suspend / set aside the decisions if found to be contrary to the provisions of the Karnataka Municipalities Act. The Council and the Commissioner / Chief Officer are accountable for all happenings in the municipality.
4.	The Norms set for the discharge of functions of the Municipality	The Municipal Council functions within the norms stipulated in the Karnataka Municipalities Act and the Rules framed there under.
5.	Rule, regulations, instruction manuals and records held by the Municipal Council or under its control or used by its employees for discharging its function	<p>i) The Karnataka Municipal Taxation Rules 1966,</p> <p>ii) Karnataka Municipalities (Election of Councillors) Rules,</p> <p>iii) The Karnataka Municipalities (President and Vice president) Elections Rules.</p> <p>iv) The Karnataka Municipalities (Powers and Expenditure) Rules, 1986</p>

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		<ul style="list-style-type: none"> <li>v) The Karnataka Municipalities (Accounts) Rules</li> <li>vi) The Karnataka Municipalities (Limitations on the powers of Contract) Rules, 1966</li> <li>vii) The Karnataka Municipalities (Preparation of Plans and Estimates and Execution of Municipal Works) Rules, 1966.</li> <li>viii) The Karnataka Municipalities (Guidance of Officers, Grant of Copies and Miscellaneous Provisions) Rules, 1966.</li> <li>ix) The Karnataka Municipalities (Procedure and Conduct of Business) Rules 1977.</li> <li>x) The Karnataka Municipalities (Recruitment of Officers and Employees) Rules, 2004</li> <li>xi) The Karnataka Municipalities (Conditions of Service) Rules 1987</li> <li>xii) The Karnataka Municipalities Accounts Rules 1965.</li> <li>xiii) Bye-laws to regulate buildings.</li> <li>xiv) Circular Instructions issued by the Govt. from time to time with regard to implementation of Govt. sponsored programmes.</li> <li>xv) The Map/ Notifications with regard to Constitution of the Municipality and the Council.</li> <li>xvi) The details such as extent, type of use and name of the owners of all the properties situated within the limits of the Municipalities.</li> <li>xvii) Records of Births and Deaths of persons within the Municipalities.</li> <li>xviii) Basic data such as No. of streets length of roads, No. of properties, play grounds, schools, hospitals, post offices, banks, public offices etc.,</li> </ul>
6.	A statement of the categories of documents that are held by the Municipality or under its control	<ul style="list-style-type: none"> <li>a) Municipal Assessment Register containing the property details and assessment</li> <li>b) Cash Book Register indicating all receipts and expenditure</li> <li>c) Copies of the sanctioned plan of buildings</li> <li>d) Birth and Death Registers.</li> <li>e) Register of the proceedings of the Municipal Council</li> </ul>

		f) Register containing Assets of the Municipality g) Project Reports and Maps of the roads, drainage, water supply and other infrastructure facility built by the Municipality.
7.	The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of policy of the Municipality or implementation thereof;	The programmes and policies of the municipality are formulated by members of the municipality who are non other than public representatives. The Municipality in certain occasions does consult the members of the public / local welfare association/ NGOs wherever necessary
8.	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public;	A Standing Committee consisting of ..Nil.. No. of Councillors to deal with the matters of taxation, finance, public health, education, social justice, town planning and accounts is constituted on ...--..... The minutes of the meetings of this committee are open to public except those exempted under the provisions of the Right to Information Act, 2005
9.	A directory of its officers and employees	Name & Designation Telephone No. <b>Annexure-A enclosed</b>
10.	The monthly remuneration received by the officers and employees of the Municipality, including the system of compensation as provided in its regulations;	The remuneration of the officers and officials is furnished below :-  Name Amount <b>Annexure-B enclosed</b>
11.	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;	<u>Budget</u> <u>Proposed Expdr</u> <u>Disbursement(Planwise)</u> <b>Annexure-C enclosed</b>
12.	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;	<u>Subsidy Programs</u> <u>Amt alloted</u> <u>Beneficiaries</u> <b>Annexure-D enclosed</b>

13.	Particulars of recipients of concessions, permits or authorizations granted by Municipality	Name of the recipient  <b>- NIL -</b>																											
14.	Details in respect of the information, available to or held by it, reduced in an electronic form;	Reduced information in an electronic form is available in the following areas:-  <b>- NIL -</b>																											
15.	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;	The Municipality has the following facilities to help the citizens for obtaining information.  1) PGR and 2) The Help Line																											
16.	The names, designations and other particulars of the Public Information Officers;	Name and Designation of the PRO/APRO & Appellate Authority  <table border="1"> <tr> <td colspan="3" style="text-align: center;"><b>PRO</b></td> </tr> <tr> <td>Name</td> <td>B S Patil</td> <td>08375-232444</td> </tr> <tr> <td>Designation</td> <td>A.E.E.</td> <td></td> </tr> <tr> <td colspan="3" style="text-align: center;"><b>APRO</b></td> </tr> <tr> <td>Name</td> <td>P R Mallanagoudar</td> <td>08375-232444</td> </tr> <tr> <td>Designation</td> <td>F D A</td> <td></td> </tr> <tr> <td colspan="3" style="text-align: center;"><b>Appellate Authority</b></td> </tr> <tr> <td>Name</td> <td>H K Rudrappa</td> <td>9448132612 08375-232444</td> </tr> <tr> <td>Designation</td> <td>Municipal Commissioner</td> <td></td> </tr> </table>	<b>PRO</b>			Name	B S Patil	08375-232444	Designation	A.E.E.		<b>APRO</b>			Name	P R Mallanagoudar	08375-232444	Designation	F D A		<b>Appellate Authority</b>			Name	H K Rudrappa	9448132612 08375-232444	Designation	Municipal Commissioner	
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## CITY MUNICIPAL COUNCIL, HAVERI

Publication of Information u/s 4(b) of the Right to Information Act-2005

### Annexure – A

Sl. No.	Name	Designation	Amount
1.	H K Rudrappa	Municipal Commissioner	
2.	B S Patil	Asst. Exe. Engineer	-
3.	Vecant	Office Manager	
4.	K Krishnanayak	Assistant Engineer	-
5.	C V Gudnavar	Environment Engineer	16898
6.	K Manjunath	Jr. Engineer	14450
7.	S G Kambli	Jr. Engineer	16124
8.	Laxmi P S	Jr. Engineer	14090

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Publication of Information u/s 4(b) of the Right to Information Act-2005  
Annexure – B

Sl. No.	Name	Designation	Amount
1.	H K Rudrappa	Municipal Commissioner	
2.	B S Patil	Asst. Exe. Engineer	-
3.	Vacant	Office Manager	
4.	K Krishnanayak	Assistant Engineer	-
5.	C V Gudnavar	Environment Engineer	16898
6.	H T Bandiwaddar	Revenue Officer	25686
7.	K Manjunath	Jr. Engineer	14450
8.	S G Kambli	Jr. Engineer	16124
9.	Laxmi P S	Jr. Engineer	14090
10.	Vacant	Account Superintendent	-
11.	N.B.Billal	Accountant	-
12.	Smt B.H Korkal	F.D.A	11858
13.	P.R, Mallanagoudar	F.D.A	10778
14.	Vacant	F.D.A	-
15.	F.G. gangammanver	S.D.A	11858
16.	S.P.Kamadod	S.D.A	10058
17.	M.B.Kambali	S.D.A	9050
18.	R.R Munjoji	S.D.A	9626
19.	V.R. Narayani	S.D.A	9050
20.	M.A. Khaji	S.D.A	9040
21.	R.H. Ghejjihalli	S.D.A	-
22.	Vacant	Typist	-
23.	V.M Pujar	Revenue Inspector	9231
24.	H.N.Vibhooti	Bill Collector	11570
25.	R.L.Poojar	Bill Collector	11450
26.	S.R Poojar	Bill Collector	7450
27.	V.B.Barki	Bill Collector	16866
28.	R.V. Kudari	Bill Collector	8546
29.	G.U. Mathad	Electrical Operator	15170
30.	Vacant	Water Supply Helper	-
31.	Vacant	Water Supply Helper	-
32.	Vacant	Fitter	-
33.	Vacant	Fitter	-
34.	G.T Manegar	Watch man	9250
35.	Vacant	Pump Operator	
36.	Vacant	Pump man	
37.	A.B. Mokashi	Water Supply Valve man	7106
38.	S.G. Lamani	Water Supply Valve man	6962

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-	Vacant	Fitter	-
-	Vacant	Fitter	-
-	Vacant	Water Supply Valve man	-
-	Vacant	Water Supply Valve man	-
-	Vacant	Mazadur	-
-	Vacant	Mazadur	-
-	Vacant	Mazadur	-
-	Vacant	Pump Operator	-
-	Vacant	Parkmali	-
-	Vacant	Parkmali	-
-	Vacant	Parkmali	-
-	Vacant	Parkmali	-
39.	S.C.Jalli	Jamadar	6942
40.	Vacant	Special	-
41.	C.S. Havangi	Driver	15692
42.	B.G.Dandemmanavaer	Driver (Fire Brigade)	11570
43.	Vacant	Driver (Fire Brigade)	
44.	M.S. Upadhayay	Makadam	13730
45.	M.B. Angadi	Makadam	11570
46.	S.M Malagi	Makadam	15527
47.	C.S, Bidari	Makadam	9050
48.	A.P.Machagar	Makadam	8871
49.	_	Tractor Driver	-
50.	Vacant	Helper (Tractor)	-
51.	Vacant	Helper (Tractor)	-
52.	Vacant	Helper (Tractor)	-
53.	B.C.Bogali	Sr. Health Inspector	13082
54.	Vacant	Sr. Health Inspector	
55.	K.K. Gavade.	Jr. Health Inspector	9037
56.	S.T.Chandriker	Jr. Health Inspector	9626
57.	Kum. N.A.Khatib	Jr. Health Inspector	9626
58.	Vacant	Project Officer	
59.	Smt. Shobha. S. Udagatti	Community Organiser	9150
60.	Vacant	Community Organiser	-
61.	N.B.Ambiger	Peon	10827
62.	B.K. Talavar	Peon	13730
63.	J.V.Salunke	Peon	10383
64.	S.S.Lakkundi	Peon	7970
65.	R.C.Madar	Peon	9050
66.	V.T,Appaji	Peon	7106
67.	N.B. Gaddi	Peon	7394
68.	vacant	Peon	-

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## CITY MUNICIPAL COUNCIL, HAVERI

Publication of Information u/s 4(b) of the Right to Information Act-2005  
Annexure – C

<b>Sl. No.</b>	<b>Budget (Plan wise)</b>	<b>Proposed Expenditure</b>	<b>Disbursement</b>
1.	General Administration and Collection fees	135	124
2.	Public Safety	46	40
3.	Public health and facilities	50	48
4.	Public Works Carried out by Municipality	920	850
5.	Contribution and grants in aid	17.28	4
6.	Miscellaneous	13.72	12

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Publication of Information u/s 4(b) of the Right to Information Act-2005  
Annexure – D

<b>Sl. No.</b>	<b>Subsidy Programs</b>	<b>Amount Alloted</b>	<b>Beneficiaries</b>
1	Micro Enterprises	2,10,000	9
2	DWACUA	2,10,000	2 groups

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